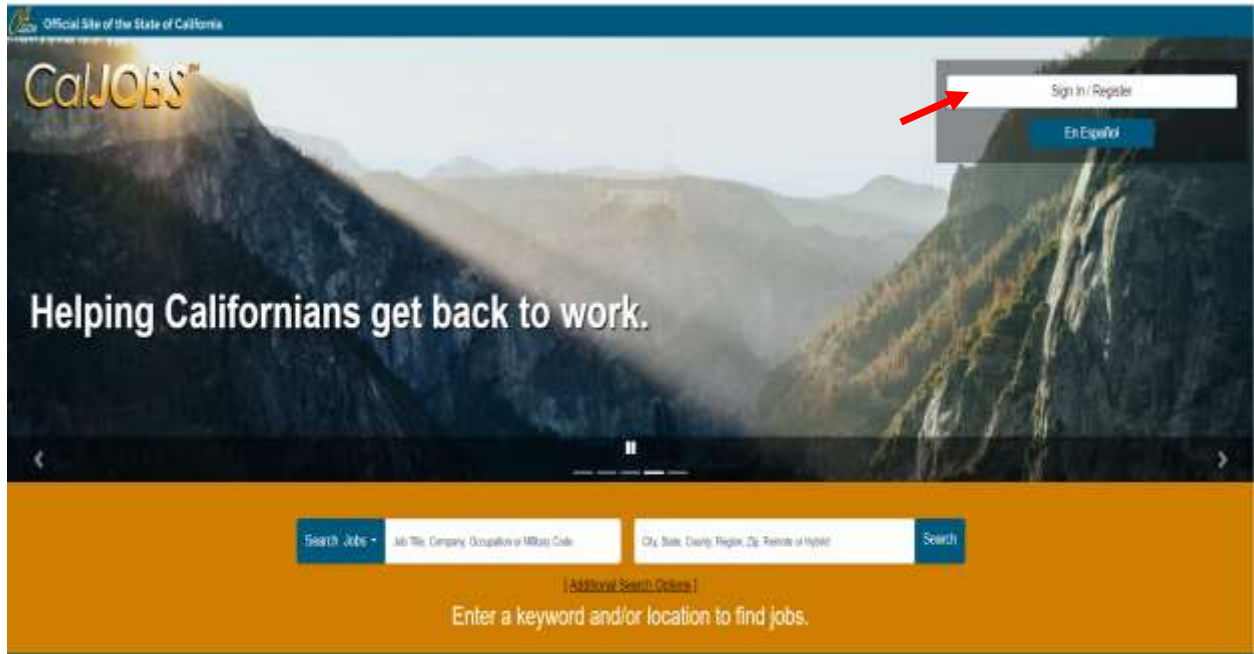


# LA: RISE CalJOBS Reports

There are a variety of reports that can be generated through the CalJOBS system. This guide will assist you with pulling information for the LA: RISE Program.

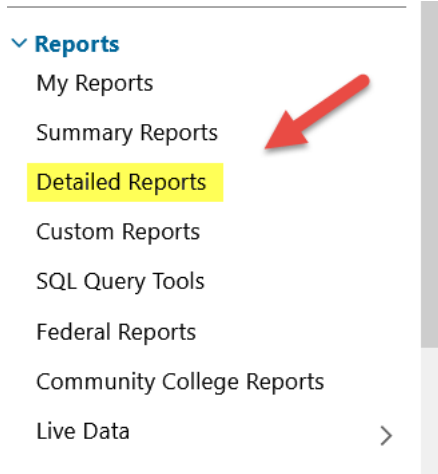


Log in to CalJOBS through <https://www.caljobs.ca.gov>

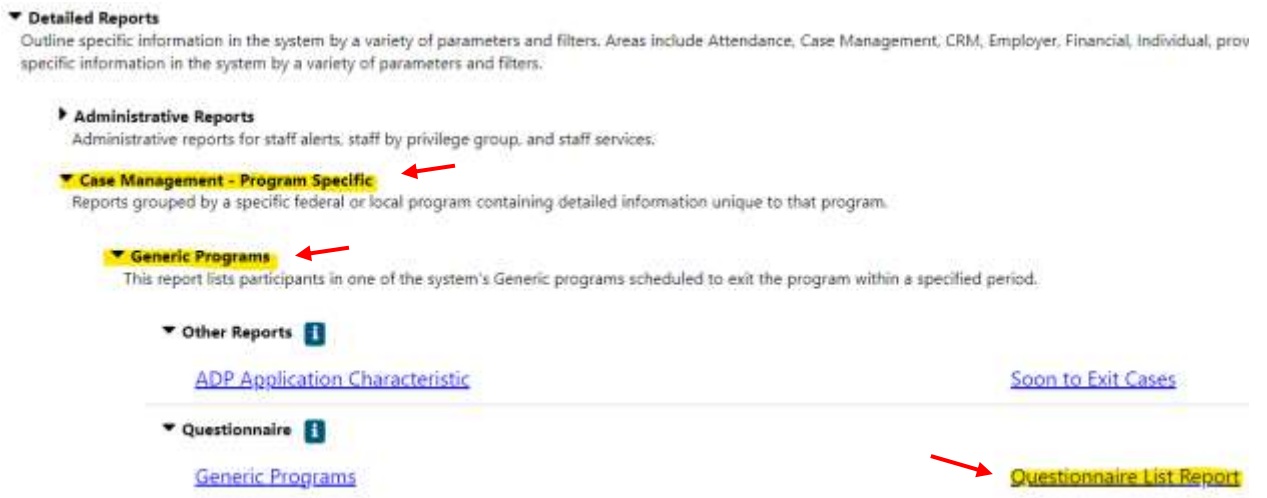
# Questionnaire List Report

To run this report:

1. Select **Detailed Reports** from the report's menu.



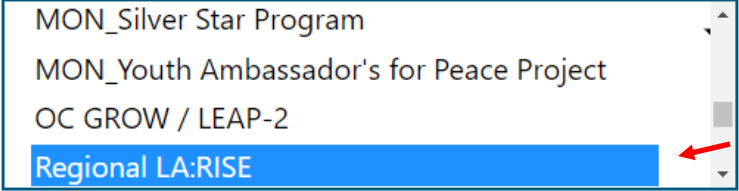
2. In the next section, select **Case Management Program Specific > Generic Programs** and select the **Questionnaire List Report**



## Questionnaire List Report

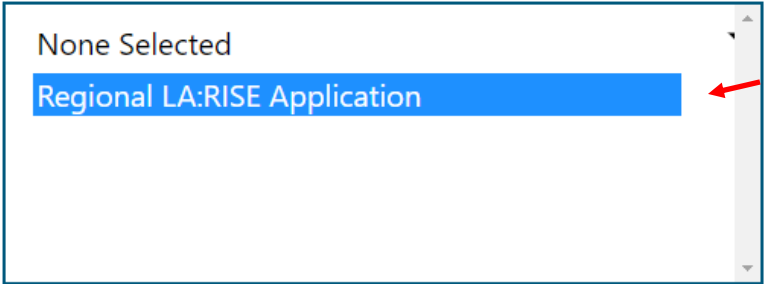
1. **Program:** Select Regional LA: RISE

**Program:**  
(Press Shift to select multiple items)

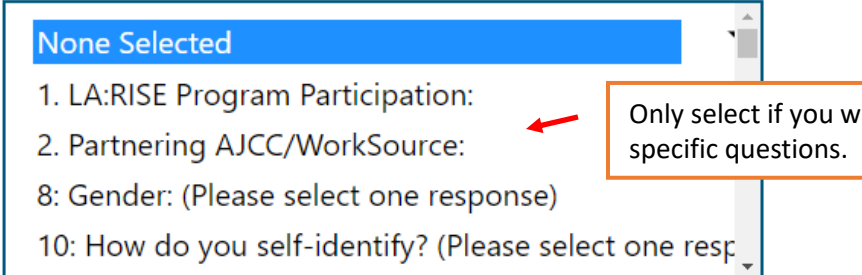


2. **Questionnaire Set Name:** Regional LA Rise Application
3. **Questions:** Only select if you want specific questions

**Question Set Name:**



**Questions:**  
(Press Control to select multiple items)



4. **Region/LWBD:** Select City of Los Angeles
5. **Office Location:** Select your office location.

**Region/LWDB Status:**  Active  Inactive  All

**Region/LWDB:**

(Press Shift to select multiple items)

Imperial County Workforce Development Office  
Employers' Training Resource  
Kings County Job Training Office  
City of Los Angeles

**Office Status:**

Active  Inactive  All

**Office Location:**

(Press Shift to select multiple items)

None Selected  
\*01100 Canoga Park/West Hills Worksource Ctr (JS)\*  
00312 LA - MCS/Hollywood (WSB)  
00316 LA - CCD/Wilshire (MSP)

6. **Filter by Date:** Select “Application Date”

7. **Date Range:** Select desired dates.

8. Click on “Run Report”

**Date**

**Filter By Date:** Application Date  
Eligibility Date  
Application Date  
Enrollment Date

**Date Range:**

**From:** 07/16/2019 (MM/DD/YYYY)

**To:** 08/14/2019 (MM/DD/YYYY)

[Reset Dates](#)

**Run Report**

Always select Application Date

Select Date Range

## Sample Report

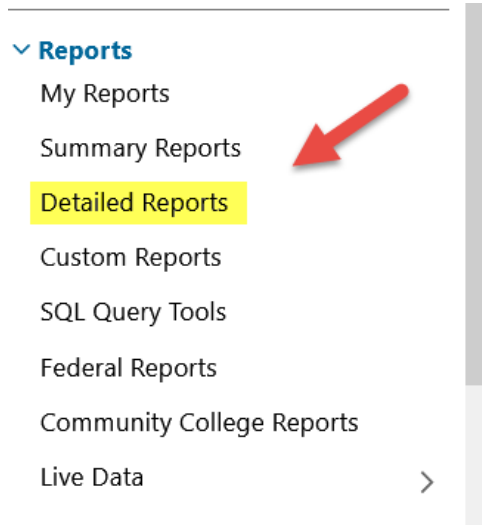
The sample report displays a roster of the participants with a total number count at the bottom. In addition, the information can be sorted in alphabetical order or by date. To sort, click on the column. Once you have sorted the report, you can export it to excel or PDF.

Participant Name	State ID	User ID	App ID	Eligibility Date	Enrollment Date	Registration Date	Registering Agency	Age	Gender
ABAIR, WILLIAM	29591158	29591158	16132713	09/20/2016	09/20/2016	09/20/2016	Goodwill WorkSource	50	Male
Aburne, Christopher	1001932010	31076336	16643683	06/06/2017	06/06/2017	06/09/2017	Goodwill WorkSource	47	Male
Adelman, Joshua	1001969455	31006912	16340825	12/09/2016	12/09/2016	12/09/2016	Goodwill WorkSource	44	Male
Aguilera, David	1001773711	30803799	16136862	09/30/2016	09/30/2016	09/30/2016	Goodwill WorkSource	66	Male
Alexander, Charles	1001732657	30858526	18070333	08/26/2016	08/26/2016	06/28/2016	Goodwill WorkSource	53	Male
Alexander, Donna	1000761366	29837462	16680004	04/04/2017	04/04/2017	04/04/2017	Goodwill WorkSource	53	Female
Allen, Phyllis	50442970	23675260	16637207	03/02/2017	03/02/2017	03/02/2017	Goodwill WorkSource	63	Female
Alvarado, Gonzalo	1002045471	31201683	16771804	02/24/2017	02/24/2017	02/24/2017	Goodwill WorkSource	42	Male

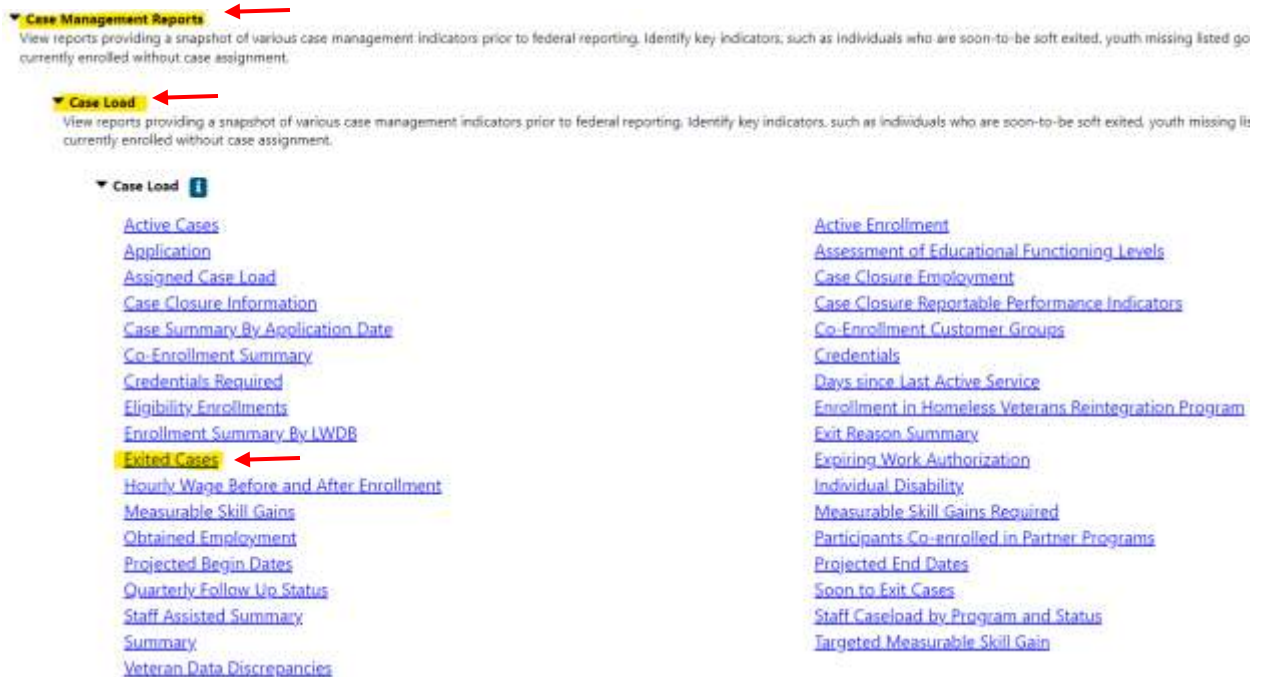
## Exited Cases Report

To run this report:

1. Select **Detailed Reports** from the report's menu.



2. In the next section, select **Case Management Reports > Case Load** and click on **Exited Cases**.



## Exited Cases Report

### 1. Program and Customer Group: Select Regional LA Rise

**Program:**

**Customer Group:**

### 2. Region/LWIA: Select City of Los Angeles

### 3. Office Location: Select your office.

### 4. Exit Reason: Exit reason can be left unselected, or you can select a specific exit reason.

**Region/LWDB Status:**  Active  Inactive  All

**Region/LWDB:**

**Office Status:**  Active  Inactive  All

**Office Location:**

Press Ctrl to select multiple items

**Exit Reason:**

5. Filter by Date: Select Exit Date
6. Date Range: Select the desired dates
7. Click on "Run Report"

Date

---

**Filter By Date:** Exit Date

---

**Date Range:** Previous Program Year

**From:** 07/09/2020 (MM/DD/YYYY)

**To:** 07/08/2021 (MM/DD/YYYY)

[Reset Dates](#)



### Sample Report

## CalJOBS<sup>SM</sup> Case Load Reports - Exited Cases

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1 of 27
100%

**Case Management Reports - Exited Cases Report**

- Program: Regional LARISE  
 - Customer Group: Regional LA RISE  
 - LWA/Region: City of Los Angeles  
 - Exit Reason: All Exit Reasons  
 - Filter By Date: Exit Date

Last Name	First Name	Date of Birth	App	State ID	LWA	Office	Program Name	Case Manager	Create Date	Exit Date	Exit Reason
<a href="#">Adams</a>	Dejah L.			4023943	City of Los Angeles	LAI GEN-Goodwill SoCal	Regional LARISE	Not Assigned	06/15/2021	06/15/2021	1
<a href="#">Adams</a>	Christina E.			1034455	City of Los Angeles	LAI GEN-Chrysalis Enterprises	Regional LARISE	Not Assigned	06/30/2021	06/30/2021	1
<a href="#">Adams</a>	Maquilano C.			1034275	City of Los Angeles	LAI GEN-Goodwill SoCal	Regional LARISE	Not Assigned	11/24/2020	11/24/2020	0
<a href="#">Adams</a>	Miguel A.			4618953	City of Los Angeles	LAI Center for Employment Opportunities	Regional LARISE	Not Assigned	06/14/2021	04/23/2021	1
<a href="#">Adams</a>	Randy A.			1034300	City of Los Angeles	LAI GEN-Chrysalis Enterprises	Regional LARISE	Not Assigned	06/28/2021	06/28/2021	1
<a href="#">ALVARADO</a>	EMILIE E.			8334432	City of Los Angeles	LAI GEN-Chrysalis Enterprises	Regional LARISE	Not Assigned	03/29/2021	02/09/2021	1
<a href="#">ALVAREZ</a>	CHAROLINA G.			1032526	City of Los Angeles	LAI GEN-Hometoy Industries	Regional LARISE	Not Assigned	06/30/2021	06/30/2021	1
<a href="#">Amador</a>	Arturo G.			4073786	City of Los Angeles	LAI GEN-Hometoy Industries	Regional LARISE	Not Assigned	11/25/2020	11/25/2020	0
<a href="#">Amador</a>	Arturo G.			4073786	City of Los Angeles	LAI GEN-Hometoy Industries	Regional LARISE	Not Assigned	06/30/2021	06/30/2021	1
<a href="#">Angela</a>	Angie A.			1001250	City of Los Angeles	LAI South Los Angeles-Exposition Park YSC - WE	Regional LARISE	Not Assigned	12/22/2020	11/30/2020	0
<a href="#">Angela</a>	Angie A.			1001250	City of Los Angeles	LAI South Los Angeles-Exposition Park YSC - WE	Regional LARISE	Not Assigned	06/30/2021	06/30/2021	1