



Economic and Workforce Development Department

Request for Interest (RFI) to Provide Workforce Development Services to Individuals at the Los Angeles Valley College Portal

Questions submitted as of December 22, 2023

Q1: *Will the LAVC WorkSource Center Portal operations continue post June 30, 2024?*

A1: Yes, EWDD will continue to maintain a partnership with the LAVC portal site beyond June 30, 2024. However, the operator is subject to change pending future operator procurement results.

Q2: *Will the LAVC WorkSource Center Portal Operator solicitation be a part of the next City of LA WorkSource Center Operators' solicitation?*

A2: See answer to question number one.

Q3: *What is the allowable admin percentage?*

A3: The allowable admin percentage will be 4%, consistent with the WIOA formula contract.

Q4: *With the RFI being released 12/5/23, can you please confirm the stated award period of 12/1/22-6/30/24?*

A4: The anticipated award period will be from January 1, 2024 through June 30, 2024 - contingent on WDB approval and the selected WorkSource Center's execution of a lease agreement with LAVC.

Q5: *When do you expect to make the award announcement?*

A5: Funding recommendations are subject to approval by the City Workforce Development Board and/or the Los Angeles City Council. The final recommendations will be presented at an upcoming WDB meeting.

Q6: *Are there specific training or placement goals, beyond the enrollment goal of 52?*

A6: The purpose of the portal is to facilitate additional referrals into the WIOA program. Therefore, additional enrollments will impact existing WIOA performance measures.

Q7: *How much leverage is expected to be provided?*

A7: There is no set minimum leverage amount. However, please note that funding for this contract will primarily be used to cover a staff FTE position.

Q8: *What is the current lease amount per month?*

A8: There is an anticipated lease amount of \$1,000 per month based on language in the previous agreement.