



Economic and Workforce Development Department (EWDD)
AMERICA'S JOB CENTER OF CALIFORNIA SM (AJCC) OPERATORS
REQUEST FOR QUALIFICATIONS (RFQ)

Questions and Answers

(as of February 20, 2024)

Q1: A BIP Outreach Deadline: March 22 is listed on the RAMP website for this RFQ. Is the business inclusion program outreach applicable to this RFQ?

A1: The BIP outreach is not applicable. It will be waived for this RFQ.

Q2: On the RFQ application, for Attachment 2, do you want a copy of the instruments or the survey results for the customer satisfaction instrument?

A2: A copy of the instrument will suffice. Any supplemental information regarding results is welcomed.

Q3: On the RFQ application, for question 17, is this question asking about staff across the agency who have any contact with the client? Or is it about the staff who provide WIOA services and interact with participants?

A3: The question is applicable to WIOA or workforce development program staff supporting service delivery.

Q4: On the RFQ application, for question 18, is this question asking for the average hourly wage for all program staff agency-wide or average hourly wage per WIOA program?

A4: The question is applicable to WIOA or workforce development program staff supporting service delivery.

Q5: The City EWDD WIOA program has an umbrella MOU. Can we consider part of that our agreement?

A5: If you are a current AJCC, the City MOU can be considered part of the partnership formal agreements. Applicants may indicate any type of formal agreements with the key partners listed.

Q6: On the RFQ application, for question 25, are you looking for a certain threshold for the number of customers were placed with a single employer?

A6: Applicants should indicate the name of the single employer with the highest outcome.

Q7: On the RFQ application, for question 24 WIOA Experience, who do we list as a contact person for the EWDD office?

A7: See below for Program Contacts:

- If you are a current EWDD AJCC Adult service provider, you may indicate Sarai Molina
- If you are a current EWDD AJCC Youth service provider, you may indicate Makeda Vela
- If you are not a current WIOA service provider, you may indicate other key program staff that may be contacted as a reference for comparable service delivery. For example, FamilySource Operators may indicate Jackie Rodriguez.

Q8: Regarding Question 30, “a) Do you have existing collaborations with any of the following workforce partners? b) If yes, indicate if you also have an existing MOU with that partner,” do formal agreements with AJCC partners also be necessary for Phase 2 RFP or will informal partnerships suffice?

A8: For Phase I, for this RFQ, any type of collaboration with the listed partners will suffice to be able to indicate YES to section a) the first part of the question. Formal agreements are required to be able to answer YES to part b (existing MOU).

Proposers may include additional information in the optional narrative to provide details of existing partnerships. Phase II of this procurement, the RFP, has not yet been released. Questions and Answers are applicable only for this RFQ.

Q9: Regarding Question 30 of the application, do letters of commitment count? These letters are used for Federal DOL WIOA grants.

A9: Yes, see response above.

Q10: For the RFQ application, do we highlight formal agreements with workforce partners only, or do existing partnerships outside workforce development count?

A10: Yes, partnerships outside of workforce development should be included. Proposers are encouraged to highlight all existing partnerships with workforce partners and other service delivery partners.

Q11: For the RFP application, regarding Attachment I, will there be a Board Resolution requirement for the RFP as well?

A11: Yes, for all procurements with EWDD, a Board Resolution is required authorizing the agency to submit the proposal or application. A Board Resolution can include authority to apply to the AJCC Procurement, Phase I, the RFQ, which will establish the Qualified List based on demonstrated ability and to apply for Phase II, the RFP, which will focus on the proposed Program Design, Cost Reasonableness and Leveraged Resources, and Facility Site Readiness.

Q12: For the RFQ application, can you provide clarification on question 25?

A12: Proposers are to provide data for two consecutive years only.